

**Name of School:** Joel School

**Grades:** PreK to Grade 4

**Please provide an overview of the following areas related to your school's reopening plan highlighting the key differences in our new approach and mitigating strategies being implemented.**

***Describe the key principles of your plan (bulleted format)***

**A. Cohort Plan:**

- a. To the greatest degree possible students will remain in a homeroom cohort with grade level peers
- b. Related Art teachers will go to homerooms and use outdoor spaces as needed
- c. Grade level cohorts will arrive and dismiss together at designated times and areas
- d. Recess will take place with grade level cohorts in designated areas around school property
- e. Students will not move around hallways unless a bathroom emergency
- f. Designated bathrooms for grade level cohorts

**B. Physical Layout of Classrooms**

- a. Desks will be placed approximately 4-5 feet apart from each other facing the front of the classroom
- b. The number of students in a classroom will vary and is anticipated to range from 15-22 students
- c. Teacher will have a teaching space in front of the classroom 6 feet from the students
- d. Students will have individual materials at their desk
- e. All rugs and extra furniture will be removed from the classroom
- f. Desks will be purchased for any classroom with tables (grades K and 1)
- g. Teacher standup desks will be purchased for teachers to replace large desks
- h. Rugs will be removed from homerooms

**C. Arrival and Dismissal Procedures**

- a. Bus Students:
  - i. Arrival: Students will be dropped off at their designated cohort area around the school property
  - ii. Dismissal: When busses are called grade level cohorts will report to designated area for the bus to pick them up
- b. Parent Pickup/Dropoff:
  - i. Parents will drop students off at designated cohort area at assigned times
  - ii. Parents will pick up students at designated cohort area at assigned times

**D. Bell Schedule**

- a. Morning Bell will ring at 8:46
- b. End of day bell will be adjusted to meet the needs of the bus dismissal plan- TBD

#### E. Breakfast and Lunch Procedures

- a. Students will eat Breakfast in their homerooms monitored by homeroom teachers. Cafeteria will bring breakfasts to classrooms each morning
- b. Students will eat lunch in their homerooms monitored by an adult.. Cafeteria will bring lunches to classrooms at designated lunch times

#### F. Health Office & Exclusion from school

- a. Two offices will be designated for health office use a well office and a sick office
  - i. One office will be the existing health office
  - ii. Second office will be either the room off the health office or ART room A.
  - iii. Possible options:
    1. If a student needs to be excluded due to COVID, room in the annex would be used to protect the safety of the student and easy dismissal for the family and or Music Room B (John/Gina's Room)
    2. Health office will respond to the classroom first and make a determination which room the child should be sent to or if a student can be cared for in the hallways (i.e. band aid, inhaler etc) . Nurse staff will create a protocol to follow.

#### G. Cleaning and Hygiene Protocols to mitigate transmission

- a. Custodians will follow Cleaning and Hygiene Protocol developed by Director of Building and Grounds
- b. Visuals aids will be posted for student staff and community
- c. All classrooms will have hand sanitizer, wipes, gloves
- d. All classrooms will have access to cleaning supplies throughout the day
- e. Students will be explicitly taught guidelines around hand washing, wearing masks and social distancing
- f. Parents will be provided with resources to reinforce health and safety expectations at home
- g. Students will wash their hands before eating and after outdoor times
- h. Hand washing plans will be developed for rooms without sinks

#### H. Curriculum and Courses:

- a. Teachers will implement standards based curriculum in English Language Arts, Math, Science, Social Studies, Related Arts, and Social Emotional Learning.
- b. Related Arts schedules may be adjusted in light of health and safety guidelines.
- c. Teachers will informally assess students at the beginning of the year to determine starting points for instruction and adjust beginning of year units of study to accommodate for online learning March to June 2020.
- d. Accommodations and modifications will be provided to students with IEPs and 504 Plans as per guidelines.
- e. Tiered interventions for reading, math, and behavior will be provided as per student plans.
- f. The provision of enrichment classes for Chorus, Project Adventure, and Instrumental Band will be determined.
- g. Students will receive explicit instruction in digital literacy at the beginning of the school year to support a transition to online learning if needed

