

Name of School: The Morgan School

Grades: 9-12

Please provide an overview of the following areas related to your school's reopening plan highlighting the key differences in our new approach and mitigating strategies being implemented.

Describe the key principles of your plan (bulleted format)

A. Cohort Plan

- Students will be organized into 9/10 and 11/12 academies where separate areas of the building will serve each population.
 - 9/10 - Classrooms located in D wing
 - 11/12- Classrooms located in A wing
- Teachers will move to teach in the correct academy for the course taught
- Designated bathrooms for each academy
- No bathroom use during passing times, and access during classes will be monitored and limited to one student per class using the bathroom at a time

B. Physical Layout of Classrooms

- Classes will be organized with seating that is spaced out as much as possible with rows that are 6 feet apart
- Students will be spaced at 12 tables approximately 3 feet 6 inches away and wearing masks at all times (Class sizes of 24- currently 10)

C. Arrival and Dismissal Procedures

- Coordinate with bus company to consider only allowing one bus at a time to unload students (maintain the cohort)
 - Tighten up the timeline so students are dropped off as late as possible
- Students who drive - if they arrive early will need to remain in the car
- Students will report to their first period class when they arrive at school - contracted time of arrival for staff is currently 7:20. Start time is 7:35.
- Monitoring of students will be needed in each wing to ensure social distancing
- Considering early dismissal/late arrival for any student (9-12) who has study hall first or last period of each day.
- Students who are tardy will be checked via swipe card software system (Frank is looking into this) to avoid contact with the main office/staff.
- Have student use different doorways into the school based on their academy
- Assign parent drop off areas based on academy

D. Bell Schedule

- Considering A-B days aligned with the current Tues-Wed block schedule. This will mirror the schedule for the hybrid plan and the remote plan.
 - Block periods (A, C, E, F) & (B, D, E, G)
 - Blocks meet on a rotating schedule (A day and B day)
 - Limits the transitions between periods
 - Eliminate X-Block (typically meets on Wednesdays) and Advisory (typically meets on Tuesdays)

E. Breakfast and Lunch Procedures

- Breakfast and lunch will be served as a “grab and go” - bagged
- Currently working on lunch waves that would maintain the academy cohorts and allow for 6 foot spacing
 - 3 lunch waves for each academy
 - 9/10 will eat in the gym entering at the D wing side entrance where food service will distribute lunches
 - 11/12 will eat in the cafe/lower hub and auditorium
 - Select group of E period students will eat in the auditorium
 - Considering offering third lunch wave students who have a study hall at the end of the day to be able to leave school

F. Health Office & Exclusion from school

- We will have a “sick” office for students exhibiting symptoms that will be in the current health office
 - Location - current health office
- The “well” office will be created to serve students with other health concerns (distribution of medicine etc.)
 - Location - conference room near guidance

G. Cleaning and Hygiene Protocols to mitigate transmission

- Each room will have hand sanitizer, paper towels, and disinfectant spray
- Frequent cleaning of surfaces throughout the day by the custodial staff
- Shared materials, between students, will be minimized/eliminated
- Teachers will be encouraged to utilize electronic versions of assignments to limit contact (grading can also be done electronically - Google Docs, Turnitin.com, other shared Google apps)

H. Curriculum and Courses

- Re-establish the teacher- student relationship to promote positive school reentry.
- Provide SEL professional development for staff to support mental health wellness for all stakeholders upon building return. Address specific issues of anxiety, depression, and other mental health concerns.
- Classroom teachers to address executive functioning skills with students that are necessary for both in-person and at-home learning. Topics should include: organizing, planning, and prioritizing; task initiation and completion; self-regulation; focus and attention.

- Ensure all staff and students have a good working understanding of technology tools, digital literacy skills, and district-endorsed learning apps. Develop and maintain consistent use of SeeSaw and/or Google Classroom.
- Adjust curricula and instructional practices to allow for a positive reacquisition of relevant skills and concepts impacted by the COVID 19 shutdown. Units of study will be condensed to focus on priority learning standards at each grade-level. This approach must be realistic and diminish stress during the reentry process.
- Emphasis on mastery of concepts/skills - encourage staff to provide continued feedback on progress via formative assessments and student reflection.
- Assess current numeracy and literacy skill levels through informal teacher assessments
- Few changes to the curricula will occur.
- Evaluating elective offerings for students and changes may occur that will require students to switch elective classes based on their academy (9/10 & 11/12)
- We will be looking into any changes that might take place in the following areas:
 - Culinary
 - PE
 - Band
 - Chorus