

**Name of School: Jared Eliot Middle School**

**Grades: 5-8**

**Please provide an overview of the following areas related to your school's reopening plan highlighting the key differences in our new approach and mitigating strategies being implemented.**

***Describe the key principles of your plan (bulleted format)***

**A. Cohort Plan**

- Cohort classrooms will be organized by core subject homerooms including World Language rooms.
- Lower Academy cohort rooms will have about 18 students per classroom.
- Upper Academy cohort rooms will have about 17-20 students per classroom.
- Cohorts will remain in classrooms and teachers (including related arts staff) will rotate through the schedule, visiting each cohort.
- Staff will be provided carts, bins, and necessary supplies in order to support classroom instruction.

**B. Physical Layout of Classrooms**

- All cohort classrooms will be organized the same way.
- Student desks will be spaced 4-5 feet apart, in rows, facing the classroom technology. Teacher desks will also be in the front of the room near the technology. Teacher desks will be at least 6 feet away from student desks.
- Other classroom furniture (tables, chairs, rugs, etc.) will be removed from the classroom.
- Unnecessary "touchable" surfaces (bookcases, storage areas) will be covered with paper to minimize material sharing and maximize ability to keep the classrooms clean.

**C. Arrival and Dismissal Procedures**

**Arrival Cars** - Students allowed in the building beginning at 7:40. Students report to cohort homerooms traveling in one direction.

- Lower Academy students who are driven to school will be dropped off in the current parent drop off lot on Ninety Rod Road. These students will enter the building at the front entrance. Students will travel in one direction to their cohort classrooms in the lower academy.
- Upper Academy students who are driven to school will be dropped off in the staff parking lot on Fairy Dell Road. These students will enter the building through the entrance closest to their cohort homeroom. (Near room 19 or CHC entrances). Students will travel in one direction to their cohort classroom in the Upper Academy.

### **Dismissal Cars**

- After buses are dismissed, Upper Academy and Lower Academy dismissal will follow the same procedures in reverse. Students who are picked up by parents will be released one cohort classroom at a time and walk to the exit (Lower Academy near office/Upper Academy near room 19).

### **Arrival Buses**

- Buses will line up in front of the school in two rows. At 7:45 am, students will disembark, one bus at a time, starting with the first bus in line.
- Lower Academy students will enter the school through the main/front entrance and proceed to their cohort homeroom traveling in one direction.
- Upper Academy students will enter the school through the front entrance by room 30. They will proceed to their cohort homerooms.

### **Dismissal Buses**

- Buses will line up in front of the building in two rows. Dismissal will begin at 2:45 pm.
- Two buses will be called at a time starting with the first buses. Students will dismiss through the morning bus entrances.
- Lower Academy bus students will exit the school through the main/front entrance and board their buses.
- Upper Academy bus students will exit the school through the front entrance by room 30 and board their buses.

### **Staff Supervision**

- During arrival and dismissal, staff will be assigned to supervisory locations in order to monitor and support social distancing protocols.

## **D. Bell Schedule**

- The Jared Eliot Schedule will generally mirror the existing schedule.
- The schedule will incorporate lunch, recess, snack, bathroom and mask breaks.

## **E. Breakfast and Lunch Procedures**

- Breakfast and lunch will be provided in the cohort classrooms.
- Coolers will be placed in identified locations in each Academy hallway to support food distribution.
- Additional trash bins will be purchased for each cohort classroom. Additionally, a collection plan will be developed with the custodial staff for trash removal following lunches.

## **F. Health Office & Exclusion from school**

- The current Health Office will be used for normal student/staff health issues. (medication dispensing, glucose monitoring, asthma checks, etc.)
- A second Health Office will be created for students/staff symptomatic of COVID 19 illness. Thought for location will reflect the need for bathroom access and ease of exit from the building.
- Student/staff exclusion will be based on health personnel recommendations and district policy.

## **G. Cleaning and Hygiene Protocols to mitigate transmission**

- Paper Towels, disinfectant, and hand sanitizers will be available in classrooms for students/staff use.
- Touchable surfaces such as door handles, entry/exit points, bathrooms, and desk tops will be cleaned by designated personnel based on a schedule developed with the Director of Buildings and Grounds and custodial staff.
- Interior room doors will utilize the classroom bumpers for security and to prevent touching door handles.
- Students and staff will wear masks and follow social distancing protocols.
- Students and staff will be reminded to vigorously follow handwashing procedures and to do so frequently.

## **H. Curriculum and Courses**

- Re-establish the teacher- student relationship to promote positive school reentry.
  - Provide SEL professional development for staff to support mental health wellness for all stakeholders upon building return. Address specific issues of anxiety, depression, and other mental health concerns.
  - Classroom teachers to address executive functioning skills with students that are necessary for both in-person and at-home learning. Topics should include: organizing, planning, and prioritizing; task initiation and completion; self-regulation; focus and attention.
- Ensure all staff and students have a good working understanding of technology tools, digital literacy skills, and district-endorsed learning apps. Develop and maintain consistent use of SeeSaw and/or Google Classroom.
- Adjust curricula and instructional practices to allow for a positive reacquisition of relevant skills and concepts impacted by the COVID 19 shutdown. This approach must be realistic and diminish stress during the reentry process.
- Assess current numeracy and literacy skill levels through informal teacher assessments
- Accommodations and modifications will be provided to students with IEPs and 504 Plans as per guidelines, and tiered interventions for reading, math, and behavior will be provided as determined.
- Curriculum and potential for Chorus and Instrumental Band will be determined per public health guidelines and ability to meet the requirements. Adjustments in content may need to occur.
- Students will receive explicit instruction in digital literacy at the beginning of the school year to support a transition to online learning if needed
- Where possible, instruction may be provided out of doors to support health and safety of students and staff.